

**AZ School Based Health Care Council  
Executive Committee Meeting  
December 2, 2009  
2:00 – 4:00 PM**

**Attending:** James Washington, Ruth Mota, Bonnie Gance-Cleveland, Anna Alonzo, and Karen Kuhfuss

Agenda Item	Responsible Person	Summary of Item	Action/Follow-Up
Welcome/Introductions	James		Tabled October Executive Meeting Minutes
NASBHC	James	James won 1 hour of technical assistance time from Abrazo Health Care  NASBHC has closed the opportunity to enter census data.	Old Business: Dena will write an article about SBHC centers and ask Sheila to give it to her contact at the newspaper
Treasurer's Report	Ruth	We have \$16,715.99 remaining cash balance in general operating funds  We have \$3,922.94 cash balance in the SLHI Data fund	
2009 Strategic Plan - Marketing			Old Business: James will give a copy of the ASBHCC brochure to Cita Arvizo-Washington to format, add white space, add pictures.  After the brochure is completed, James will see if Phoenix Health Plan will provide in kind services to print it.
2009 Strategic Plan – Networking/Tours/ Membership	Ruth	Successes of annual meeting: <ul style="list-style-type: none"> <li>• 23 attendees</li> <li>• 5 sponsors total \$5,700</li> </ul>	

		<ul style="list-style-type: none"><li>• In Kind contributions: Flinn Foundation and St Joseph's</li><li>• Election of Officers: President Dena Dixon Treasurer Bonnie Gance- Cleveland President Elect Secretary Anna Alonzo</li><li>• Speakers: FTF, Dr England, Zach.</li></ul> <p>Improvements for next years annual meeting:</p> <ul style="list-style-type: none"><li>• Include information on AHCCCS/KidsCare</li><li>• Target Health Plans</li></ul> <p>ASBHCC should hold a workshop for Zach to provide information on his project.</p> <p>Have a workshop on available resources</p> <p>Hold a Tri-State Regional meeting with N.M., TX, and AZ</p>	
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<p>2009 Strategic Plan – Board Development</p>	<p>Ruth</p>	<p>Rebecca Drummond U of A College of Public Health &amp; southern region submitted an application to be on the Board of Directors</p>	<p>Old Business:</p> <p>Finalize Fact Sheet</p> <p>Ruth will write up the Questions and Answers for Board Members and the Fact sheet</p> <p>Potential Board Members:  Delta Dental – Sandy Perez – Sheila will call  Chicanos Por Los Causa – James will ask if Edmundo can give any suggestions for a back up to Sandy Perez</p> <p>Eric Meyer, a Paradise Valley legislator is interested in SBHC Centers.</p> <p>IBIS Foundation – Denise Higgins as back up if Sandy is unable to be on the Board</p> <p>Legacy Foundation</p> <p>Dr Jacob Chavez – School Board – James will call</p> <p>Confirmed representatives on the Board of Directors:  Mary Ellen – Northern Region  Sheila Mehlem – Central Region</p>
<p>New Business</p>	<p>Anna</p> <p>Bonnie</p>	<p>MSP is working with KIO Foundation to support an eligibility worker</p> <p>ASU is billing services thru the Nurse Management but doesn't know who is being billed.</p>	<p>Bonnie will ask Denise to come to a Jan or Feb meeting to speak about billing and best practices</p>

	Ruth	Ruth shredded the Oral Health Grant Project paperwork.	
	Ruth	Dr Marge Ebeling RN, President, Wellcare Foundation is asking the Council to distribute information regarding free integrated health care for those that don't qualify for other health care.	We will provide her with a list of SBHCC sites
	James	Ray Parker, AZ Republic is writing an article about SBHCs. James has been in communication with him about the number of closures, and the top 10 diagnoses that are seen in SBHCs.	
	Ruth	Mike Davis, Waiting Room Solutions, asked if he could speak to our members regarding electronic medical records.	Ruth will send a blind email to our list serve so our members have the information to him contact about this.
	Anna	Anna would like to explore how the MSP, AZ Chapter of the American Academy of Pediatrics and the SBHCC can collaborate  Does anyone have access to the AZ911 resource manual?	
Wrap Up and Closing Remarks. Meeting Adjourned at 3:30 PM		Next meeting January 6, 2010	

Old Business	Discuss Caroline Sechler's suggestions from our 9/08 meeting. Her suggestions are following:
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- Collaborate with other organizations to apply for grants
- Look for an umbrella organization to work under so that we don't have administrative costs
- The Arizona Community Foundation would be willing to house our endowment and have our Board direct them. They also have monthly meetings with donors. We could ask them to present information about our organization at these meetings.
- Blog to educate physicians that we don't take their customers
- Blog to have a social network.
- Utilize UTube and My Space for marketing.
- The Academy of Family Physicians and the Pediatric Foundation are potential organizational members or for shared administration.
- We could be a clearinghouse for equipment and supplies, information, translation services, funding sources.
- Recycling equipment could be a revenue for us

If we give Caroline more ideas on what we want to do in the next year, she can help us make a plan. We should make measurable goals. i.e. 10% of clinics have.